

BROMLEY HEATH INFANT SCHOOL

FULL GOVERNORS MEETING

**Minutes of a meeting of the Full Governing Body held on 14th March 2017
at Bromley Heath Infant School at 6:30pm**

| No. | Item | Action |
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| | PRESENT: Tina Long (TL), Kirsti Harris (KH), Colin Cooper (CC), Jim Honeywill (JH), Lisa Warren (LW), Emma New (EN), Shelley Humphries (SH) & Georgia Shorland (GS) | |
| 1. | APOLOGIES: Sara Say & Rose Cane WELCOME: CC confirmed apologies. | |
| 2. | PECUNIARY and AGENDA INTERESTS: Parent Governors with children attending BHIS. | |
| 3. | MINUTES FROM LAST MEETING: Agreed by FGB. Signed off by CC. | |
| 4. | MATTERS ARISING: Nexus Governor TeachMeet took place – unfortunately BHIS governors were unable to attend. Feedback was positive and a good opportunity for Governors to network. Another session is planned for November and TL encouraged Governors to attend. | |
| 5. | HT REPORT/SCHOOL DEVELOPMENT PLAN/STRATEGIC PLAN Everyone at the meeting had previously had a copy of the relevant HT report which had been read and accepted. Governors were asked to send any questions to TL prior to the meeting. 1. There appears to be a big difference in the Y1 levels in maths vs reading and writing - i.e. only 35% currently 1D in maths, but 66.67% and 71.67% are 1D in reading/writing. Would this have been expected based on the levels achieved at the end of FS? <i>We have 10 children who were very near to the boundary between 1E+ and D but the children needed to demonstrate their learning more confidently in a distance check before the higher level is awarded and will make a large jump by the next assessment point. If they had achieved the higher levels we would have 50% children at 1D. We have targeted the children to make a jump to D+ by the next assessment point.</i> 2. You have said the gaps between girls and boys are reducing in writing and reading but I can't see that from the data? eg. there are 83% of girls currently 1D in reading vs on 41.67% of boys? Is it related to the pupils who will hope to be moved from 1E+ to 1S? <i>I have included all of the children who are currently 1E+ in my % and expect them to make 1S by the end of the year. Using this calculation the gap between boys and girls in reading is 5% and 8% in writing. We targeted children, in pupil progress meetings, who could make secure by the end of the year and this would still close the gap by 7%. In reading and by 9% in writing.</i> 3. The profile of Y1 vs Y2 levels is quite different for their respective levels at this stage in the year. 45% of Y2 are at >2D+ in reading and 20% at 2D+ in maths, yet no pupils in | |

Y1 are at 1D+? Should this difference in achievement level be expected when the ELG results for the two year groups are compared? Are the more able pupils in Y1 being appropriately challenged?

The profile is different and reflects the experience and confidence of the staff in the YGs last year Y2 were very cautious with their assessments to ensure that they were not assessing too highly. It is the same this year in Y1 they are being very cautious with their assessments to ensure that the children have a good solid base before moving them on.

Section 1.2 The total no. of children assessed for reading is 60, however for maths and writing is only 59 (and the same for the breakdown by girls and boys). Why is this?

We have one special needs child who is not working on the Y1 assessment curriculum. He is working on the SEN assessment curriculum using something called P Scales. P scales measure much smaller units of progress to enable children to make some progress in RWM.

Section 1.3-1.5

How do the statements translate into predicted % at S/S+ and how does this compare against targets for r, w, m. In addition, it's stated in the SIA report that we're on target for 80+% in all 3 areas, however that would require all 1Em+ to be secure at the end of the year - is that achievable?

Y1 - we have targets of 78% S or S+ in reading based on end of EYFs outcomes but have set an aspirational target of 87%. In writing the target is 65% based on EYFs and again we set an aspirational target of 80% and in maths the EYFS based target is 74% and our aspirational target is 80%. The aspirational targets are an increase on last year's Y1 outcomes and will enable the school to show accelerated progress for some of the children.

We are aiming for all of the children at 1E+ to make secure but T6 assessments are ½ way through the term so are more like T5 ½ so it will be a challenge. Looking at the data we have at present I would predict that 4ch will not make it in reading (7%); 5 children in writing (8%) and all of the children who are currently 1E+ should achieve secure in maths.

Section 1.8

This table indicates that we will fall short of targets as stated in the SIA report (92%) at the end of year. Were the targets too stretched? Will this be impacted further by staff absences?

The targets of 92% R and W and 95% maths are very aspirational based on the Fischer Family Trust data base which compares similar children with similar demographic and making us within the top 20% of the country. We are targeting the children who are just below where we want them to be at this stage in the year and will be working on this. Our assessments and knowledge of the children show that 6 of the 11 children who are 2E+ in maths should make the standard. This would mean that we had 88% of children at the standard in maths. In reading 7 of the children at 2E+ will make the standard giving us 90% of children achieving the expected standard. In writing 4 of the 6 children should achieve the standard making 80% achieving the standard.

Staffing – TL thanked staff who have stepped up to deal with the current staff absences.

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| | <p>School Development Plan TL shared the updates to the SDP and agreed to issue Plan to Governors The recent SIA visit made suggestions to update the Plan. EN questioned if there is anything in the SDP that may be difficult to complete, considering the current staff absences? TL believed that this will not have any effect on SDP</p> | TL |
| 6. | <p>SAFEGUARDING SH agreed to replace CC as Safeguarding Governor</p> | |
| 7. | <p>GOVERNOR VACANCIES Co-Opted Governor Advert has been distributed and placed in several locations – however, there have been no responses to date. Other options to consider:</p> <ul style="list-style-type: none"> • Teachers from feeder Secondary Schools • Nexus Group • Grandparents | |
| 8. | <p>COMMITTEE REPORTS</p> <p>Finance & Business Development Committee JH reported back on the Finance Meeting. Budget – RC is aware that some expenditure is due to be by the end of the financial year – as a result, our carry forward has slightly reduced. SFVS – A copy was emailed to all Governors prior to the meeting – RC needs to make a few changes to the document prior to submission before 31st march. It was agreed that RC would email the amended version to all Governors and request agreement to the revised document. Financial Skills Audit – JH agreed to issue to all Governors for completion – it was agreed to present back findings at the next FGB Meeting.</p> <p>Curriculum SS reported back on the Curriculum Meeting. Staffing – Committee are aware that there will be additional pressure on other staff due to the current staff absences – CC requested that parents are kept fully informed of the situation. Learning Bears are working well across the School Y2 Homework – Parents should be made aware that there won't be any teacher feedback on homework</p> | RC JH |
| 9. | <p>CLASS VISIT REPORT EN & JH have recently completed an attitude to learning walk and gave feedback to Governors</p> | |
| 10. | <p>GOVERNOR TRAINING SH has recently attended Safeguarding Training and shared some of the content of the course. TL has recently led on a 'Subject Leadership and Governance Course' – TL to issue paperwork to all Governors</p> | TL |
| 11. | <p>PARENT GOVERNOR ITEM None</p> | |
| 12. | <p>STAFF GOVERNOR ITEM None</p> | |
| 13. | <p>CO-OPTED GOVERNOR ITEM None</p> | |
| 14. | <p>LA GOVERNOR ITEM None</p> | |

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| 15. | GOVERNOR VISIT TIMETABLE TL to send timetable to Governors | TL |
| 16. | ANY OTHER BUSINESS TL issued the recent SIA Visit Note to all Governors – TL & KH plan to visit an outstanding School near Reading to observe how they do things. | |
| 17. | DATE OF NEXT MEETING Tuesday 9th May @ 6:30pm Finance & Curriculum Committee to meet at 5:30pm | |

SECTION B