

BROMLEY HEATH INFANT SCHOOL

FULL GOVERNORS MEETING

**Minutes of a meeting of the Full Governing Body held on 30th June 2010
at Bromley Heath Infant School at 6.00 pm**

No.	Item	Action
1	<p>PRESENT: Neil Todd (NT) (Chair), Jane Hulm (JaH), , Tina Long (TL) ,John Essex (JE), Andrew Dommett (AD), Heather Williams (HW), Chris Chrystal (CC),Maureen Frankcom (MF), Daksha Mistry (DM)</p> <p>In attendance: Joy Donovan, SIP – for first section of the meeting only.</p>	
	<p>APOLOGIES: Juliette Hughes (JuH) Di Oxenham (DO)</p>	
2	<p>SCHOOL IMPROVEMENT PARTNER – ANNUAL REVIEW</p> <p>Joy Donovan was introduced to School Governors and went through her Annual Report based on her 3 school visits during Spring, Summer and Autumn terms.</p> <p>An overview of her report is indicated below.</p> <p>Outcomes</p> <p>Overall children at BHIS are above the national average.</p> <p><u>In Early years</u> the level overall was good, although slightly down on the previous 2 years with social skills.</p> <p>Girls are above the expected level and boys have met the national level.</p> <p>Targets were achieved in maths and writing and all children had made good progress.</p> <p>There were no significant issues for vulnerable groups.</p> <p><u>Key Stage 1</u> had met challenging targets and attainment level is good. Attainment at Level 3 is not quite as strong as hoped in reading and writing but the percentage of pupils achieving L2a+ is good.</p> <p>Vulnerable children in Key Stage 1 have made good progress and been well supported.</p> <p>School Self Evaluation</p> <p>The school has a good system for monitoring work. Tracking evidence is in place. Expected attainment across learning. Vulnerable groups all did well. Good behaviour throughout the school. Positive attitude from children Children are aware of security and understand the need to stay safe The new SEF had been completed by CC and TL. In future there should be wider involvement in preparing the SEF. Good progress in key priority areas Excellent progress in outdoor play</p>	

	<p>A key development area is Community cohesion and there are plans to link in with the Junior School as much as possible. Children are more involved in the local community. There is a need to look at the wider community. Possible link with Marcus John when he starts working at his new school in Wales. Overall Self Evaluation is judged as good.</p> <p>The school's capacity to Improve</p> <p>The school sets challenging targets and always meets them Good monitoring of teaching and learning The secondment at the start of the school year had strengthened the leadership team Overall the school is judged as good.</p> <p>What the school is particularly good at</p> <p>Maths is very good. Teaching is excellent. Staff are open to change there is no resistance when change takes place Strong leadership and communication EYFS is good To sum up, results are slightly down on the last 2 years due to the attainment level of children entering school. There had been a larger number of 4 year olds and lots of boys who learning is different to that of girls. Differences are shown in social and emotional areas of development. Children are on track to attain expected results. All children have made progress. A good result is at least 78 points overall for each child at the end of Foundation stage</p> <p>Joy felt the school year had been very good for BHIS.</p> <p>NT thanks Joy for her overview and congratulated all staff on an excellent report.</p>	
3	<p>PECUNIARY and AGENDA INTERESTS:</p> <p>Parent Governors with children attending BHIS.</p>	
4	<p>MINUTES FROM LAST MEETING:</p> <p>Signed off as agreed by NT</p> <p>Item 5 should read Faye Kitchen and not Kitching</p>	
5	<p>MATTERS ARISING:</p> <ul style="list-style-type: none"> • CC thanked JuH and HW for sorting out the IT password problems. This had saved lots of teacher time and was a great help in sorting out IT problems. • NT had read the recent issue of "Governor Update" which lists items to be done/completed by the Governing Board. Governor Visits to the school are a must and it was noted that none had taken place during the previous month. • HW had completed 2 recent school visits so would complete School Visit forms for both and send to CLC for the records. 	HW
6	<p>HEAD TEACHERS REPORT</p> <ul style="list-style-type: none"> • CC did not have many additional comments to make following the annual report presented by the SIP. • The term had been both busy and diverse. Lots of sporting activities including 	

	<p>the recent Festival of Sport and the upcoming Sports Week which commences 5th July.</p> <ul style="list-style-type: none"> • Children had been using the outside space a lot during this term due to the lovely weather. • The transition period had gone well. Year 2 to year 3 transition had been more effective. • Transition letters to pupils had all been issued on the same day to explain which class they will be attending in the new school year. • Children had spent lots of time in the Junior school to help with familiarisation and felt very positive about the change. • Unsettled/nervous children had gone to the Juniors more often over the last 3 weeks for lunch and play time with their new buddies. 	
7	<p>COMMITTEE REPORTS</p> <p>Finance: -</p> <ul style="list-style-type: none"> • Expenditure was as expected. <p><u>Security Fencing</u></p> <ul style="list-style-type: none"> • A recent meeting with Security from the Local Authority had recommended fencing right the way along the front of the school. • Quotes will be obtained for the fencing options and to consider what is required. • Planning permission will be required for fencing • Security fencing at the back of the school will also be looked at. It may be possible to close off the back lane with the agreement from local residents. • No decisions will be made until the quotes had been received, budget considered and discussions with the FGB had taken place. • The fencing will probably not be completed until 2011. <p><u>Outdoor Play Area</u></p> <ul style="list-style-type: none"> • The money for completing the outdoor area is available. • Phase 2 and 3 will be brought forward and completed during the School Summer Holidays, to limit disruption during term time. • The additional cost of £51,000 to complete this project was proposed by JE and seconded by AD. All governors were in agreement. • £7,000 remains in the Capital Devolved budget after this expenditure. <p>Curriculum: -</p> <ul style="list-style-type: none"> • A meeting was not held today. It was agreed that Curriculum meetings will take place 3 times annually. 	
8	<p>CLASS VISIT</p> <p>HW had completed two school visits.</p>	

14	<p>DATE OF NEXT MEETING</p> <p>2010/11 meeting dates were set as follows:-</p> <p>FGB to take place at 6pm on:-</p> <p>Tuesday 5th October Wednesday 24th November Tuesday 25th January Wednesday 30th March Tuesday 17th May Wednesday 13th July</p> <p>Finance Meetings to be held at 5pm on the same dates as FGB meetings.</p> <p>Curriculum Meetings will be held at 5pm on:-</p> <p>Tuesday 5th October Tuesday 25th January Tuesday 17th May</p>	